

AGENDA  
LIBERTY TOWNSHIP SPECIAL MEETING

9 November 2017  
7:00 PM

Municipal Building  
349 Mountain Lake Road  
Great Meadows, NJ 07838

Sunshine Notice  
Flag Salute  
Roll Call

Reports:

New Jersey State Police  
Committeepersons  
Mayor  
Municipal Professionals  
Municipal Departments/Boards/Commissions

Approval of Agenda

Adoption of Minutes

Meeting and Executive Session of 5 October 2017

Unfinished Business

Public Hearing, Ordinance #2017.004 - Pavilion/Facility Reservation Applications  
Public Hearing Ordinance #2017.005 - Salary  
Title to Block 6, Lot 1.01

New Business

NJ State Fireman's Association  
Covanta Proposal  
4-H Warm Hearts Warm Lives Request  
Tax Collector Interviews/Appointment  
Recreation Facility Applications  
Reorganization 2018

Resolutions

Pancreatic Cancer Proclamation  
Mountain Lake Fire Company Games of Chance  
Budget Transfer

Adoption of Bill List

Public Comment  
Executive Session

Adjournment

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A special meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 9 November 2017. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Reading of Affirmation at 7:11 p.m.

REPORTS

COMMITTEEPERSON PETERSEN

Mr. Petersen reported that the trailers at Hidden Lakes would be removed shortly.

COMMITTEEPERSON CUMMINS

Mr. Cummins reported that a report was received from Morris Flood for geotechnical investigation work for repair of retaining wall along Lakeside Drive West offering three repair options. He advised everyone to review the report for further discussion.

MAYOR INSCHO

Mayor Inscho reported that he had meet with Kevin Lifer, Municipal CFO, and has begun discussion on 2018 budget.

DEPARTMENT OF PUBLIC WORKS

A pre-printed report was received from the Department of Public Works for October 2017 and placed on file.

ENVIRONMENTAL

A pre-printed report was received from the Environmental Commission for October 2017 and placed on file

MUNICIPAL CLERK/ADMINISTATOR

A pre-printed report was received from the Municipal Clerk/Administrator for October 2017 and placed on file

RECREATION

A pre-printed report was received from the Recreation Commission for October 2017 and placed on file

MUNICIPAL ZONING

A pre-printed report was received from the Municipal Zoning Official for October 2017 and placed on file

APPROVAL OF AGENDA

The agenda was approved as distributed.

APPROVAL OF MINUTES

A motion by Pete Karcher to adopt the public and executive session minutes of 5 October 2017 carried.

UNFINISHED BUSINESS

ORDINANCE #2017.004 - PUBLIC HEARING - A motion by Ron Petersen to open public hearing and adopt the following Resolution carried.

RESOLUTION #2017.074  
ADOPTION OF ORDINANCE # 2017.004

*WHEREAS*, said Ordinance entitled ‘Whereas the Township of Liberty Desires to Clarify, the Procedure to be Followed by all Applicants for the Issuance of Permits, Reservations, Temporary Designations, Authorizations and other Actions Requiring Approval Under Chapter 77 of the Liberty Township Code’ was passed on first reading on 28 September 2017 and

ORDINANCE #2017.005 - PUBLIC HEARING - A motion by Pete Karcher to open public hearing and adopt the following Resolution carried.

RESOLUTION #2017.075  
ADOPTION OF ORDINANCE # 2017.005

*WHEREAS*, said Ordinance entitled ‘Salary’ was passed on first reading on 28 September 2017 and

*WHEREAS*, the public hearing of said Ordinance has been held as advertised and is now closed,

*BE IT RESOLVED* By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled ‘Salary’ be passed on second reading and final adoption.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
absent - Grover  
aye - Inscho

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John Inscho,  
Mayor

BLOCK 6, LOT 1.01

Following discussion at the 28 September 2017 meeting, Attorney Skoog reviewed documentation and acquired additional data on the Block 6, Lot 1.01. No action taken.

NEW BUSINESS

NJ STATE FIREMEN’S ASSOCIATION

A motion by Ron Petersen authorizing the acceptance of a NJ State Firemen’s Association Membership application from David C Ritter carried. Mayor Inscho abstained.

COVANTA PROPOSAL

A proposal was presented between the Township of Liberty and Covanta Warren Energy Resource Co., LP for the assured destruction program profile and agreement. Following discussion, no action was taken.

4-H WARM HEARTS WARM LIVES REQUEST

The 4-H Warm Hearts Warm Lives Club requested permission to coordinate a road side cleanup in Liberty Township on 19 November 2017. A Certificate of Insurance was provided. A motion by Pete Karcher to authorize a roadside cleanup by Warm Hearts Warm Lives 4-H Club in the amount of \$250.00 carried.

TAX COLLECTOR INTERVIEWS/APPOINTMENT

Mayor Inscho announced that six applicants were interviewed for the Tax Collector position on Wednesday, 8 November. Three individuals would be called back for second interviews. He stated that he was searching for an employee to work during the day hours. A motion by Mayor Inscho to adopt the following Resolution carried.

RESOLUTION #2017.076  
SALARY

*WHEREAS*, Salary Ordinance #2016.009 established the salaries/wages, and compensation for certain employees of the Township of Liberty, Warren County.

*BE IT RESOLVED*, By the Township Committee of the Township of Liberty, Warren County that the following named employee(s) shall be compensated for the year 2016 in the amounts designated below. All

Recreation Commission at their 24 October 2017 meeting. It was agreed that the Great meadows Cardinals may use Free Union fields for the remainder of 2017.

#2 – A Recreation Facility Application was received from the Liberty Township Recreation Commission for use of the Lodge/Grove area on 14 July 2018 for a triathlon. The application was approved by the Recreation Commission at their 24 October 2017 meeting. Attorney Skoog presented legal implications of liability coverage for the Township of Liberty. He also advised that as a municipal entity all registration funds and expenses incurred would be the responsibility of the Municipal CFO. No action taken by the Township Committee at this time.

REORGANIZATION 2018

Mayor Inscho announced that Reorganization 2018 would be conducted Monday, 1 January 2018, 2:00 pm at the Municipal Building, 349 Mountain Lake Road, Great Meadows, NJ

RESOLUTIONS

A motion by Pete Karcher to adopt the following resolution carried.

RESOLUTION #2017.077  
WORLD PANCREATIC CANCER DAY

*WHEREAS* in 2017, an estimated 53,670 people will be diagnosed with pancreatic cancer in the United States, and 43,090 will die from the disease;

*WHEREAS* pancreatic cancer is one of the deadliest cancers, is currently the third leading cause of cancer death in the United States, and it is projected to become the second leading cause around 2020;

*WHEREAS* pancreatic cancer is the only major cancer with a five-year relative survival rate in the single digits, at just 9 percent;

*WHEREAS* when symptoms of pancreatic cancer present themselves, it is generally in later stages, and 71 percent of pancreatic cancer patients die within the first year of their diagnosis, while 91 percent of pancreatic cancer patients die within the first five years;

*WHEREAS* approximately 1,270 deaths will occur in New Jersey in 2017;

*WHEREAS* pancreatic cancer is the seventh most common cause of cancer-related death across the world;

*WHEREAS* there were an estimated 367,000 new pancreatic cancer cases diagnosed in 2015;

*WHEREAS* the good health and well-being of the residents of Liberty are enhanced as a direct result of increased awareness about the symptoms and risk factors of pancreatic cancer, and research into early detection, causes, and effective treatments; therefore be it

*RESOLVED* that the mayor designate November 16 as “World Pancreatic Cancer Day” in the Township of Liberty.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
absent - Grover  
aye - Inscho

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John Inscho,  
Mayor

1. The off-premises raffle application is approved contingent to the Legalized Games of Chance Control Commission adoption of aforesaid application.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
absent - Grover  
abstain - Inscho

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John Inscho,  
Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

RESOLUTION #2017.079  
BUDGET TRANSFER

*WHEREAS*, there appears to be insufficient funds in one or more current budget appropriations to meet the demand thereon for the balance of the current year; and

*WHEREAS*, there appears to be a surplus in one or more current budget appropriations over and above the demand deemed to be necessary for the balance of the current year.

*BE IT RESOLVED* by the Township Committee of the Township of Liberty, Warren County, New Jersey that in accordance with the provision of R.S. 40A: 4-58, that the treasurer be and is hereby authorized and directed to make the following transfers:

FROM	TO
Engineering o/e \$2,000.00	Administration o/e \$2,000.00
Recreation o/e \$250.00	Beach o/e \$250.00
TOTALS \$2,250.00	\$2,250.00

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
absent - Grover  
aye - Inscho

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John Inscho,  
Mayor

A motion by Carl Cummins to adopt the following Resolution carried.

RESOLUTION #2017.080  
APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A  
GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION  
FOR THE MARBLE HILL ROAD IMPROVEMENTS PROJECT

*NOW, THEREFORE, BE IT RESOLVED* that Township Committee of Liberty Township formally approves the grant application for the above stated project.

*BE IT FURTHER RESOLVED* that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as Application ID 00079 from NJDOT SAGE to the New Jersey Department of Transportation on behalf of Township of Liberty.

*BE IT FURTHER RESOLVED* that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Liberty and that their signature constitutes acceptance of the terms and

*RESOLVED*, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$968,745.84.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
absent - Grover  
aye - Inscho

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John Inscho,  
Mayor

PUBLIC COMMENT was opened at 7:33 pm.

Shannon Schaaf – Ms. Schaaf reported that Rutgers’ was not able to provide draft plans for the pavilion landscaping. She will be contacting alternative sources for draft plans.

Lorraine Thiel – Ms. Thiel questioned the LoopNet advertisement of the Lodge sale. Attorney Skoog advised her that the ad was not placed by the municipality.

ADJOURNMENT - There being no further business, a motion by John Inscho to adjourn the meeting carried.

Meeting adjourned at 7:38 p.m.

Diane M Pflugfelder RMC/MMC  
Municipal Clerk/Administrator  
Minutes Approved 7 December 2017

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